



Lydiard Tregoze Parish Council

MINUTES OF LYDIARD TREGOZE PARISH COUNCIL, MONTHLY MEETING, HELD ON 9 OCTOBER 2023, AT 19:15, HOOK VILLAGE HALL

Before the meeting, a minute of silence was observed for the passing of former Chairman of the council, Tony Jepps. The council sends its deepest condolences to the family.

1 Present:

Chairman Cllr Collis, Vice chairman Cllr Rumming, Cllr Luce, Cllr Drury, Cllr Woolford, Cllr Henderson, Cllr Williams, Cllr Strange. Wiltshire Cllr S Bucknell. Clerk Rose Love.

2 To approve the minutes of the last monthly held on Monday, 11 September 2023.

Proposed – Cllr Henderson, Seconded – Cllr Luce.

Resolved: Approved.

3 To record declarations of interest from members regarding items on the agenda.

Cllr Woolford declared an interest in item 8.b. (donation for Thamesdown Hydrotherapy Pool)

4 Clerk's Report and Correspondence.

See separate document on website.

5 Planning Applications to Consider

a. Moto Swindon Services – M4 Junction 16 - Public consultation phase. Will the council make representation before an official application is made?

Resolved: Council will wait for official planning application.

Applications determined: Noted.

b. PL/2023/00957 – Land at Marsh Farm, Coped Hall, SN4 8ER – Variation of Conditions 1 and 4 of PL/2022/04098 relating to the Approved Plans and Proposed Means of Sewage Disposal for Care Home to allow for installation of Private Sewage Treatment Plan in lieu of previously Approved Foul Water Rising Main.

Withdrawn by Applicant.

c. PL/2023/04746 – Old Showroom, Coped Hall, Royal Wootton Bassett – Erect 3 totem style signs on site frontage. One 5 meter high sign advertising the location of a Cabana Car Wash. One 4 meter high sign advertising the location of Fastned Electric Vehicle Charging. One "Thank You" totem at the exit.

Approve with Conditions.

d. PL/2022/05273 – Land at Marsh Farm, SN4 8ER – Erection of Class E food store (Lidl), car parking, works to create community open space, new access, landscaping and associated works.

Approve with Conditions. Wiltshire Cllr Bucknell informed the council that one of the conditions is that the park is built before Lidl opens to the public.

e. Emergency proposal - An emergency proposal was made for the clerk to look into the hiring of a professional consultant to help the council form its representation on the Wiltshire Local Plan.

Proposed – Cllr Williams, Seconded – Cllr Rumming.

Resolved: Interim approval for clerk to seek services. Official approval for hiring and cost will take place at the November 2023 meeting, should services be attained.

6 Highway/Roadwork/Parish Maintenance to Consider.

a. Resubmission of footpath safety upgrade to LHFIG – recommendation to break into 3 or 4 sections at a time. Decide which length should be submitted first. Topographical survey – estimate of £5000 for full length.

Resolved: The clerk will submit a new request to LHFIG to consider the length of pavement from Coped Hall to the entrance of Midge Farm. The topographical survey will be included in the request. Further request will be for Midge Hall to Dianmer Close, then Dianmer Close to the War Memorial.

b. Maintenance of council bus stop – suggestions on how to rectify graffiti.

Cllr Collis has spoken to a local artist who can create a map of Lydiard Tregoze, with highlights of specific locations/landmarks, that will cover the graffiti by being fastened to the wall.

Resolved: Cllr Collis will discuss the details of the project with the artist and obtain a quote to be considered at the November meeting.

7 Other Business To Consider.

a. Remembrance Sunday – need something for a lectern, and keyboard/pianist.

Resolved: Meet at Hook Village Hall for a 10:45 start at the War Memorial, to be followed by a prayer service in the village hall. Tea/coffee/biscuits served after.

Cllr Collis will source a keyboard/pianist. Clerk will source a stand to use as lectern.

b. To consider package choices with Community Heartbeat regarding defibrillator cabinet and services.

Resolved: The following items are approved for purchase, not including VAT:

- Stainless steel locked cabinet - £795
- 5 year Battery Auto Defib DCF-200, and 9V battery - £190
- Rescue Safety Kit (High Vis, Torch & sign) - £15
- Cardiac Arrest Response Seminar, Face to Face - £175
- CHT Cabinet installation - £275
- Adult defibrillator pads - £48
- Defibrillator Signage for Red Telephone Box - £35
- Delivery charge - £25

c. Wiltshire & Swindon Prepared Emergency Community Contacts – Seek public volunteers or just council volunteers?

Resolved: Cllrs Williams and Collis will be two of three volunteers. A third member of the public will be discussed at the Annual Parish Meeting.

d. To make permanent change of meeting time from 7pm to 7:15pm.

Proposed – Cllr Williams, Seconded – Cllr Rumming.

Resolved: Approved.

8 Finance To Consider.

a. Expenditures:

- i. Reimbursements to Cllr Williams for mileage to Wiltshire and Swindon Prepared Resilience - £26.10.
- ii. Society of Local Council Clerks membership renewal - £139
- iii. Wilts & Berks Canal Trust membership renewal - £25.
- iv. PKF Littlejohn LLP – external auditor - £252.

Proposal for items i-iv – Cllr Drury, Seconded – Cllr Woolford.

Resolved: Approved.

v. *To note* – **Noted.**

- *Final price of laptop travel bag (£24.99) and printer paper (£5.99) from Currys from Petty Cash.*
- *Information Commissioner's Office direct debit of £35 on 15 October.*

vi. *To note* - A decision to print and distribute a limited number of flyers concerning the Wiltshire Draft Local Plan was made through Delegated Authority (s101 of the 1972 LGA), with a majority approval of the council through email. The total cost was £60, taken from Petty Cash.

Noted.

b. Possible donation from the Community Fund for the Thamesdown Hydrotherapy Pool.

A proposal of £1000 from the Community Fund was made.

Proposed – Cllr Henderson, Seconded – Cllr Luce.

Resolved: Approved.

c. 2nd quarter Financial Report.

Proposed – Cllr Drury, Seconded – Cllr Woolford.

Resolved: Report accepted.

d. Pre-budget proposals – to consider: election costs for May 2025, PO Box for official council address, ongoing defibrillator maintenance, and any councillor suggestions for exploration.

Resolved: Clerk will research PO Box options, defibrillator maintenance, and whether election costs can be covered in one budget or should be split between the next two budgets.

9 Matters Arising for Next Meeting.

- Local Plan representation
- 1st draft Budget
- Greens maintenance payment for Andy Brewster

Determine date/time of next meeting.

Proposed date – Monday 13 November 2023, 19:15.

With all business being concluded, the meeting closed at 20:52.