

# Lydiard Tregoze Parish Council

You are hereby summoned to attend the **Annual Meeting of the Council** of Lydiard Tregoze Parish Council on **Monday, 13 May 2024 at 19:15**, Hook Village Hall SN4 8EA.

*R Love*, Clerk to the Council. 8 May 2024.

**Public Participation:** Members of the public are invited to make representations to the council on matters relating to items on this Agenda (Public Bodies [Admission to Meetings] Act 1960), before the meeting starts (limited to 15 minutes, 3 minutes each speaker). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary. Please submit your questions or comments to the Clerk by emailing [clerk@lydiardtregoze-pc.org.uk](mailto:clerk@lydiardtregoze-pc.org.uk) before 9a.m. on the day of the meeting to ensure inclusion.

## AGENDA

- 24.1 Election of Chairman
- 24.2 Election of Vice-Chairman
- 24.3 To RECEIVE and ACCEPT apologies for absence.
- 24.4 To approve the minutes of the last meeting held on Monday, 8 April 2024.
- 24.5 To record declarations of interest from members regarding items on the agenda.
- 24.6 Clerk's Report and Correspondence

### Planning

All planning documents and decisions can be viewed at:

<https://www.wiltshire.gov.uk/planning-building-control/planning>

24.7 PL/2024/03613 (Householder Application) – Purley Farm, North to Oaklands, Braydon SN5 0AN – Proposed rear extensions – single storey and two storey extensions.

24.8 PL/2024/03565 (Lawful Development Certificate for an Existing Use) – Wickfield Farmhouse, Royal Wootton Bassett SN4 8QR – Resubmission continues to be made pursuant to Section 191 as the premises are leased independently and the requirement is to show that this is without complying with condition No 1 to application N/79/0637.

24.9 PL/2024/03494 (Works to Listed Building) – Great Chaddington Farm, Royal Wootton Bassett SN4 8QR – Re-thatching of barn with change in type of straw from Long Wheat to Combed Straw.

### Other Business to Consider

24.10 Adoption of Updated Code of Conduct.

24.11 Adoption of existing Standing Orders.

\*NALC is currently updating its Model Financial Regulations. The clerk will bring to council for adoption when they are made public.

24.12 Appointment of second registered defibrillator reporter with Webnos.

24.13 To decide if a member will attend the Wessex Network “Engaging with Local Community” meeting, 16<sup>th</sup> May 2024.

#### Finance to Consider

24.14 Expenditures:

14.1 – Reimbursement to clerk for April Microsoft 365 payment - £12.36.

14.2 – Invoice from Hulbert & Woodall for APM leaflets – £20.

14.3 – *To note Delegated Authority payment of clerk’s April salary (£624) – approved by Cllr Collis and Cllr Rumming.*

14.4 – To approve monthly Standing Order payments of clerk’s salary and Microsoft 365 reimbursement for this financial year.

24.15 Approval of Yearly Bank Reconciliation.

#### Matters Arising for Next Meeting

- AGAR

Determine date/time of next meeting.

*Proposed date – Monday 10 June 2024, 19:15.*